



P.O Box 21477
Mayors Walk
3208

Tel (033) 3441544/3441545
Fax (033) 3442219
pa@lhspmb.co.za
www.linparkhighschool.co.za

28 January 2026

Dear Parents/Guardians

Our AGM was held on the 06 November 2025 where a resolution was adopted for **compulsory school fees** for the 2026 year. The school fees for 2026 are R 23 735.00 per child per annum.

- RESOLUTION:**
Please find attached our Resolution adopted at the AGM. Kindly read and familiarise yourself with school fee procedures. Should anything in the document be unclear, please contact the Financial Department for clarification.
- PAYMENT OF SCHOOL FEES:** Please find attached Agreement to Pay School Fees that must be completed by both biological parents/ Court appointed guardian and returned to the Financial Department by the 28th February 2026.

NB: Kindly note should you not return Agreement to Pay School fees, duly signed, to the school before 28 February 2026; then there is no agreement in place for payment of school fees. Therefore, you shall be obliged to settle the school fees in full, on or before 28 February 2026. Hence, in terms of section 40 of the SASA, the school has the right to take legal action against you.

For all school fee enquiries kindly contact Miss. Houston Mcmillan.

For all hostel fee enquiries kindly contact Mrs. Clayton.

Yours faithfully,



Mrs. M. Naidoo
ACTING PRINCIPAL



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Dear Parents/Guardian

SCHOOL FEE PAYMENT STRUCTURE 2026:

School Fees for 2026:	Single Payment per learner/per annum	Quarterly Payment x 4 terms	Monthly Payment x 10 months (Jan – Oct)
R 23 735.00	R 23 735.00	R 5 933.75	R 2 373.50
Options	R 23 735.00		
Discount 5 %	R 22 548.25 paid on/before 28/02/2026		
Boarding Fees FULL TERM (Payment before entry)	R 46 400.00pa (includes a maintenance fee)	1 st term R 12 200.00 2 nd term R 11 400.00 3 rd term R 11 400.00 4 th term R 11 400.00	Not Applicable
Boarding Fees WEEKLY (Mon-Fri) (Payment before entry)			(Maintenance Fee R800.00 – once off) R 210.00 p/day (Jan-Dec) R 650.00 p/weekend

N.B. Boarders have two accounts, one for school fees and one for hostel fees. Both are paid into the same bank account. Tuition & Boarding Fees are separate.

Combined Full Term Boarding and School Fees p/a: R 70 135.00

School banking details:

Linpark High School
ABSA Business Cheque Account
ABSA Chatterton Road
Account number: 41-0197-0041
Branch code: 632005

Reference: Learners admin no/Name Surname
Boarding Establishment reference starts with **BE** in front of the Admin no.



Fax or email all deposit slips to 086 474 1538 or schoolfees@lhspmb.co.za / bursar@lhspmb.co.za

All school fee related enquiries, please contact Miss. Houston Mcmillan.

All hostel fee related enquiries, please contact Mrs. Clayton.

Telephone no: 033 344 1544
Fax to Email no: 086 474 1538
School Fee Email: schoolfees@lhspmb.co.za
Hostel Fee Email: bursar@lhspmb.co.za

RECORDAL AND RESOLUTION IN TERMS SECTION 39(1) AND SECTION 39(2)
OF THE SOUTH AFRICAN SCHOOLS ACT 84 OF 1996, AS AMENDED
("THE SASA") FOR THE 2026 SCHOOL YEAR

It is recorded:

- A. The first budget meeting scheduled for 29 October 2025 could not proceed because there was no quorum of parents present. The notice to attend the first budget meeting, the proposed budget and a document explaining the budget was sent to parents at least 30 days prior to the first budget meeting.
- B. Notice of this, the second budget meeting was given to parents on 19 September 2025 a period of at least 14 days have lapsed since notice was given.
- C. The principal of the school distributed a copy of the notice of the second budget meeting to every learner at the school with an instruction to hand the notice to their parents on 30 October 2025.
- D. The budget was available for inspection at least 14 days prior to the first budget meeting.

It is resolved:

1. ACCEPTANCE OF BUDGET

- 1.1 That the budget, as presented, makes provision for the estimated cumulative effect of the established trends of non-payment of school fees (bad debts) and the total, partial or conditional exemption to be granted to parents.
- 1.2 That the budget, as presented, is approved and accepted.

2. SCHOOL FEES

- 2.1 That the school is not a "no-fees school" and may charge school fees.
- 2.2 That the school fees for the 2026 school year will be R 23 735.00 per learner.
- 2.3 That school fees will be due and payable by 28 February 2026, but that parents may pay school fees in instalments if they complete and sign the prescribed agreement to pay school fees, which agreement must be returned to the school by no later than 28 February 2026.
- 2.4 That should parents fail to return the prescribed agreement to pay school fees to the school on or before 28 February 2026, then the full year's school fees will be payable by 28 February 2026.

3. APPLICATIONS FOR EXEMPTION FROM PAYMENT OF SCHOOL FEES

- 3.1 That the following procedure shall apply for parents who wish to apply for exemption from payment of school fees ("exemption"):
 - 3.1.1 That all applications for exemption must be submitted to the School Fee Secretary on the prescribed form on or before 28 February 2026, or within 60 days of change of circumstances.
 - 3.1.2 That single parents/custodian parents ("single parents") may apply for exemption, without the consent of the other biological parent/non-custodian parent ("the other parent"), subject to the following conditions:
 - 3.1.2.1 the single parent so applying, must complete and sign the prescribed affidavit giving reasons why application is made without the details of the other parent;

3.1.2.2 the full contact details of the other parent must be provided in the prescribed affidavit and a copy of the child/children's unabridged birth certificate(s) must be submitted with the prescribed affidavit;

3.1.2.3 the duly completed and signed prescribed affidavit must be submitted to the School Fee Secretary before an application for exemption may be submitted;

3.1.2.4 the single parent may not apply for exemption before the prescribed affidavit has been submitted to the School Fee Secretary; and

3.1.2.5 the prescribed affidavit and application for exemption must be submitted to the School Fee Secretary on or before 28 February 2026, or within 60 days of change of circumstances.

3.1.3 That the Governing Body may conduct interviews to verify information given by parents in either the prescribed affidavit or application for exemption or ask for additional information or proof before deciding the outcome of an application for exemption. Should parents submit false or fraudulent information with any application for exemption, it will result in the immediate dismissal of the application for exemption.

3.1.4 That parents may appeal the outcome of the application for exemption with the Head of Department for the KZN Department of Education.

3.1.5 That, subject to paragraph 3.1.2 above, the Governing Body must consider the combined gross income of the parents and apply the Regulations for Exemption of Parents from Payment of School Fees (Government Gazette Notice R1052, published on 18 October 2006), when dealing with all applications for exemption.

3.1.6 That the Governing Body may delegate the handling of all applications for exemption to the School fee Secretary.

3.1.7 That should no application for exemption on the prescribed form be received on or before 28 February 2026, or within 60 days of change of circumstances, parents shall be out of time to apply for exemption and be barred from doing so.

4. PAYMENTS IN TERMS OF SECTION 38A

That the remuneration, other financial benefit or benefit in kind payable to all State paid employees in terms of Section 38A of the SASA is reflected in the school budget and is hereby approved.

5. IMPLEMENTATION OF RESOLUTION

That this resolution must be implemented by the Governing Body.



Mrs. M. Naidoo
ACTING PRINCIPAL



Mr. S.K. Nzimande
SGB CHAIRPERSON





Kindly return original signed form to the school before 28/02/2026
 (No Fax copies or email copies will be accepted. Please post back to school or hand deliver)

AGREEMENT TO PAY SCHOOL FEES 2026

Entered into and between:

THE GOVERNING BODY: LINPARK HIGH SCHOOL and THE PARENT/GUARDIAN

**** (KINDLY NOTE a guardian is a person who is appointed by a court of law when both parents are deceased; otherwise, the person is known as a Caretaker) ****

(In the case where the parents are divorced a second form can be obtained for confidentiality purposes)

NAME AND SURNAME OF LEARNER	GRADE in 2026	ADMIN NO

PAYMENT OPTIONS: I/We undertake to pay the school fees as follows:

- Single** payment of R 23 735.00 per child (paid before 28/02/2025 a 5 % discount will be granted.)
- Quarterly** payments of R 5 933.75 per term (payable on the 1st day of each term)
- Ten x equal** monthly payments of R 2 373.50 per month (payment due from 31/01/2026 to 31/10/2026: settled by 31/10/2026.
- Single** payment in **Bonus month** (stipulate month) _____ 2026 (excludes December month)

E-MAIL address: _____

Very Important: Cell phone number for updates by sms: Father: _____ Mother: _____

1. PARENT 1(FATHER)GUARDIAN**/SPONSER: PARTICULARS**

TITLE (tick correct option)	MR	MRS	MISS	DR	PROF
FULL NAME & SURNAME					
IDENTITY NUMBER			Cell no		
PO BOX ADDRESS					
E-MAIL ADDRESS					
RESIDENTIAL ADDRESS <small>(Home) (domicilium citandi et executandi)</small>					
EMPLOYERS NAME					
EMPLOYERS PHYSICAL ADDRESS					
TELEPHONE NUMBER	(W) _____		(H) _____		

2. PARENT 2(MOTHER)GUARDIAN**/SPONSER: PARTICULARS**

TITLE (tick correct option)	MR	MRS	MISS	DR	PROF
FULL NAME & SURNAME					
IDENTITY NUMBER			Cell no		
PO BOX ADDRESS					
E-MAIL ADDRESS					
RESIDENTIAL ADDRESS <small>(Home) (domicilium citandi et executandi)</small>					
EMPLOYERS NAME					
EMPLOYERS PHYSICAL ADDRESS					
TELEPHONE NUMBER	(W) _____		(H) _____		

I/we hereby sign that I/we understood the terms of the provisions of Section 40 of the SASA 84 of 1996; parents are obliged to pay school fees, as indicated on the overleaf of this Agreement.

DATED at PIETERMARITZBURG on this _____ day of _____ 2026

 PARENT 1/GUARDIAN
 (Signature of both parents is required)

 PARENT 2/GUARDIAN
 (Signature of both parents is required)

Please attach copy of identity document (ID) and proof of income/unemployment for both parents/guardians. Please read the terms and conditions on the back page.

TERMS & CONDITIONS OF PAYMENT OF SCHOOL FEES

TERMS & CONDITIONS OF PAYMENT OF SCHOOL FEES

In terms of the provisions of section 40 of the South African School's Act 84 of 1996, parents are obliged to pay school fees.

1. PREAMBLE

1.1 School fees are determined in consultation with the parents of this school.

1.2 School fees are payable in advance, on or before 28 February 2026. The Governing Body is prepared to accept payment of school fees in accordance with this agreement. No indulgence or latitude will be construed as a waiver or novation of any rights the Governing Body might have.

2. UNDERTAKING

2.1 I/We, the undersigned, hereby acknowledge liability for the annual school fees and I/We undertake to pay the annual school fees in the sum of R 23 735.00 per learner per year.

2.1 I/We further undertake:

2.2.1 To pay the school fees punctually in accordance with the provisions of this agreement.

2.2.2 To give the school at least a school term's notice in the event of learner(s) leaving the school, and in the event of my/our failure to give notice as provided for in this agreement, I/We agree to pay pro rata school fees for a period of 90 (NINETY) days after the learner(s) has/have left the school.

3. DEFAULT

3.1 Should you fail to make payments in accordance with this agreement, the balance of the year's school fees immediately becomes due and payable.

3.2 Should you fail to make payments in accordance with this agreement, the Governing Body may institute legal action against you for collection of the arrear school fees, in which event you would be liable for costs on the scale as between attorney and client, including collection commission.

3.3 A certificate signed by the Principal or the School Fee Secretary shall be prima facie proof of any amount outstanding in terms of this agreement.

3.4 Should you fail to return this agreement, duly signed, to the school before 28 February 2026, or in the event of admission of a learner after 28 February 2026, within 10 days of admission, you shall be obliged to settle the school fees in full on or before 28 February 2026 or within 10 days of admission, as the case may be.

4. GENERAL

4.1 Parents/Guardians shall be jointly and severally liable for payment of school fees.

4.2 No variation or amendment of this agreement will be of any force or effect, unless it is reduced to writing and signed by the parents/guardians and the school.

4.3 For the purposes of this undertaking we choose either my/our home or work addresses as *domicilium citandi et executandi* (the address that I/We choose for the service of legal process).

5. PROTECTION OF PERSONAL INFORMATION ACT ("POPIA")

5.1 I/We are hereby informed and accordingly consent to the processing of our personal information as set out in this agreement. The extent of the personal information relates to the personal, identifying, contact, residential, financial, correspondence, educational and behavioural information, as well as any assessments, evaluations and interpretations in respect of any of the aforesaid [hereinafter referred to as "Personal Information" as read with and otherwise contemplated in terms of the Protection of Personal Information Act 4 of 2013 ("POPIA")] and which Personal Information, subject to clause 5.5 the school and the Governing Body may collect, store, delete, outsource, transfer or otherwise process, as the context and circumstances may require from time to time, as contemplated in terms of POPIA.

5.2

I/We are hereby further informed and accordingly consent(s) that Personal Information shall be collected for purposes relating to the relationship that formed between the School, the Governing Body and I/Us upon the enrolment of the learner(s) at the School, and that will continue to exist for as long as the learner(s) is enrolled at the School ("relationship") and all Personal Information required for processing incidental to the formation of this relationship. Such Personal Information shall only be processed by the School and the Governing Body or an authorised third-party operator for purposes relating to the aforesaid relationship, or any other third party where required in terms of applicable law, or where any additional information not incidental to the aforesaid relationship (if applicable) is processed by the School and the Governing Body in accordance with the circumstances, upon receiving prior consent from me/us.

5.3 I/We hereby acknowledge and accordingly consent that the School and Governing Body may outsource the processing of my/our Personal Information to third party operators from time to time as the relevant circumstances incidental to the relationship may require, in accordance with the relevant provisions of POPIA.

5.4 I/We undertake to inform the School and Governing Body of any change in my/our Personal Information during the duration of the relationship.

5.5 I/We shall be entitled to request reasonable access to the Personal Information held by the School and Governing Body, in accordance with sections 23 and 24 of POPIA, as well as the correction, reduction or deletion thereof, as the relevant circumstances may require.

DATED at PIETERMARITZBURG on this _____ day of _____ 2026

FATHER/GUARDIAN

MOTHER/GUARDIAN

HEADMASTER/SCHOOL FEE SECRETARY